

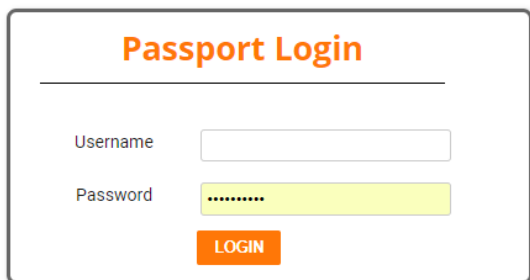
Dear Future 8th Grade Students and Parents,

Scheduling all classes for the next school year has been done electronically in your students' Math class with the counselors from Bear River Middle School, Mrs. Rose and Mr. Tesch.

A window is now open for parents (through their student's Passport) to review and finalize the four elective classes that were chosen by your student for the next school year. The window will be open until Wednesday, February 27. After that date, the scheduling window will be closed and a \$15 change class fee will be charged for any class change.

All course descriptions can be found under Counselor's Corner on our school website, www.brms.besd.net.

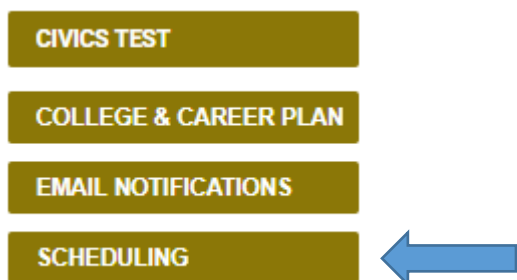
Here are the online instructions to review the elective classes and make changes if necessary:



The image shows a login form titled "Passport Login". It has two input fields: "Username" and "Password". The "Password" field is currently filled with a series of dots. Below the fields is an orange button labeled "LOGIN".

Login to your student's Passport account by navigating to <https://www.besd.net> homepage and clicking the "Students Grades" link under the "Students" menu, or go directly to <https://portal.besd.net/Passport/Student.aspx>.

Once you have logged into Passport, click the Scheduling Tab



Scheduling Tab

The "REQUESTED" tab will show the classes that have been requested. The "ALL" tab will show all of the available courses for students. You will need to toggle back and forth between these two buttons when choosing classes. Occasionally refresh to update your selection or to clear any error message.

The BRMS counselors, Mr. Tesch and Mrs. Rose can be contacted by phone at 257-2546 or you can email Mr. Tesch at Aaron.Tesch@besd.net or Mrs. Rose at Kelli.Rose@besd.net to help with the scheduling process or any questions you might have.